

# City of Gahanna

200 South Hamilton Road  
Gahanna, Ohio 43230



## Meeting Agenda Civil Service Commission

Tuesday, February 02, 2010

City Hall Committee Rooms - 6:30 PM

### **GAHANNA'S VISION is...**

*... to be an innovative model community that values its rich heritage, pursues high standards, and promotes respect among its citizens.*

### **GAHANNA'S MISSION is...**

*... to ensure an exceptional quality of life by providing comprehensive services, financial stability, and well-planned development which preserves the natural environment, in order that city government will continue to be responsive, accessible and accountable to our diverse and growing community of citizens.*

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***Paul Leithart, Chairman  
David Schroeder, Vice Chair  
Katharine Essex  
Stephen Renner  
Judith Glenn***

***Donna L. Jernigan, MMC, Sr. Deputy Clerk of Council***

*All meetings and meeting agendas are subject to last minute changes. Please contact the Clerk's Office at 614-342-4090 to confirm the date and time of this meeting or to request any special accommodations.*

1. **CALL TO ORDER AND ROLL CALL**
2. **ADDITIONS OR CORRECTIONS TO THE AGENDA**
3. **APPROVAL OF MINUTES - Organizational and Regular Meeting January 5, 2010**
4. **HEARING OF VISITORS**
5. **UNFINISHED BUSINESS**

**2010-0002                      Fleet Position    Requests**

Discussion of Fleet Mechanic position.

6. **NEW BUSINESS**

**2010-0006                      Radio Dispatcher/Communications Officer Test    Test**

Request from Director of Human Resources to give a Police Radio Dispatcher/Communications Officer test March 20, 2010.

7. **CORRESPONDENCE AND ACTIONS**

**2010-0008                      Step Increase Matt Jones    Reports**

Memorandum from Director of Public Service, Terry Emery, that Matt Jones has successfully completed one year in the "C" step of range C-14B, and based on a positive evaluation he is recommending that Jones be advanced to Step D of range C-14B effective the first pay period following the completion of one year in Step C.

**2010-0009                      Step Increase - Jim Ferguson    Reports**

Memorandum from Director of Parks & Recreation, Tony Collins, that Jim Ferguson has successfully completed one year in the "C" step of range C-16, and based on a positive evaluation he is recommending that Ferguson be advanced to Step D of range C-16 effective the first pay period following the completion of one year in Step C.

**2010-0010****Conditional Offer Revocation****Reports**

Letter from Lt. Jeff Spence advising Radio Dispatcher/Communications Officer candidate Jacqueline Huntzinger that it was determined that she would not proceed to a formal offer of employment based on information gathered during the post conditional offer phase of the hiring process.

**8. OFFICIAL REPORTS****a. Director of Human Resources****2010-0007****On line Software Demonstration****Reports**

Presentation by Human Resources Department of new on line employment application software.

**b. Chairman****10. POLL COMMISSION FOR COMMENT****11. ADJOURNMENT**